



„Elder Care project is implemented within the framework of the Interreg VI-A IPA Programme Greece –North Macedonia 2021-2027 and is co-financed by the European Union at 80%and by national funds at 20%”

23.12.2025

Our ref: 05-2432/3

**INVITATION TO TENDER FOR TD 01 Project management and procurement expert,**  
Negotino

Dear,

I am pleased to inform you that youareinvited to take part in the single tender procedurefor the above contract. The complete tender dossier attached to this letter includes:

**A. Instructions to tenderers and contract notice**

**B. Draftcontract:main and special conditions andannexes:**

- I. General conditions for service contracts
- II. Terms of reference
- III. Organisation and methodology (to be submitted by the tenderer using the template provided)
- IV. Budget (to be submitted by the tenderer as the financial offer using the template provided)
- V. Forms and other supporting documents

**C. Other information:**

- I. Administrative compliance grid
- II. Evaluation grid

**D. Tender submission form and declaration of honour on exclusion and selection criteria**

For full details of the tendering procedures, please see the **practical guide and its annexes**, which may be downloaded from the following website:

<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tenderwhich has to be sent no later thanthe deadline set in point 8of the Instructionsto Tenderers.Please send it to the addressand with the requirementsgiven in point 8.

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means.Such notification shall be deemed to have been received by you on the date upon

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ElderCare

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which the contracting authority sends it to the electronic address you referred to in your offer.If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,



Mayor Marija Naceva